DAY ONE
Frances Perkins Building, U.S. Department of Labor
200 Constitution Ave, NW
Entrance: 3rd and C Streets, NW

WEDNESDAY, NOVEMBER 13, 2019
8:00 A.M.  REGISTRATION OPENS
Please arrive no later than 8:15 a.m. to go through security and gain entrance to the building. Use the Visitor’s/Fountain Entrance at 3rd and C Streets, NW, one block north of Constitution Ave, NW. Participants must display their government ID or photo ID (e.g., driver’s license) to gain entrance. Registration will be open until 4:40 p.m.

8:30 – 9:30 A.M.  WELCOME
WELCOME, INTRODUCTIONS, AND ICE-BREAKER  CÉSAR E. CHÁVEZ AUDITORIUM
Monica E. Antonio, Division of Strategic Investments, ETA/USDOL
Gregory Scheib, Division of Strategic Investments, ETA/USDOL

FEATURED SPEAKER
Robin Fernkas, Acting Deputy Administrator, Office of Workforce Investment, Employment and Training Administration, U.S. Department of Labor (ETA/USDOL)

EVALUATION Q and A
Staff from the evaluation team will be onsite and available to answer questions throughout the day.

9:30 – 9:50 A.M.  BREAK
CAFETERIA AND CARD SHOP ARE LOCATED ON THE 6TH FLOOR
SNACK SHOP IS ON THE 4TH FLOOR

9:50 – 11:40 A.M.  SUSTAINABILITY STRATEGIES AND LESSONS LEARNED  CÉSAR E. CHÁVEZ AUDITORIUM
Monica E. Antonio, ETA/USDOL

FEATURED SPEAKER
Rosa Maria Castaneda, Senior Associate and Senior Program Officer, Annie E. Casey Foundation
GRANTEE PANEL ON SUSTAINABILITY

*Cheryl Martin*, Discretionary Program Manager, Division of Strategic Investments, ETA/USDOL (Moderator)

*Jessica Cassarino*, Community College of Aurora, Strengthening Working Families Initiative (SWFI)

*Linda Kurokawa*, MiraCosta College, America’s Promise

*Phyllis Marty*, Alachua Workforce Board, SWFI

*Liz Ojeda*, City and County of Denver, Ready to Work

**This session is also being broadcast as a webinar.**

11:40 A.M. – 1:00 P.M.  **LUNCH (ON YOUR OWN)**

CAFETERIA IS LOCATED ON THE 6TH FLOOR

Participants are encouraged to have lunch in the cafeteria and use this time to meet with USDOL staff and network with other grantees. Tables will be reserved in the cafeteria with signs. Participants are responsible for their own food and beverage.

1:00 – 4:40 P.M. **PERFORMANCE REPORTING HELP DESK**

(20-minute slots, by appointment only)

One-on-one technical assistance on performance reporting for grantees. Grantees can sign up for a 20-minute time slot at the registration desk.

1:00 – 2:00 P.M. **BREAKOUTS BY GRANT PROGRAM**

**SWFI ONLY**

ACCESSING CHILD CARE TO SUPPORT EDUCATION AND TRAINING

*Jessica Harding*, SWFI Technical Assistance (TA) Coach, Mathematica

*Gina Adams*, Center on Labor, Human Services, and Population, Urban Institute

*Carol Burnett*, Moore Community House, SWFI

*Sandra Dafiaghor*, OAI, Inc., SWFI

*Jim Huh*, OAI, Inc., SWFI

*David Moore*, Total Action for Progress, SWFI

Grantees will learn how to make connections between education, training, and child care and apply this information to sustain the child care aspects of their grants. Three grantees will describe strategies to facilitate access to child care, and all grantees will participate in small group discussion about applying these strategies to their own programs.
**Grantee Learning Exchange**

*Michael Laidlaw*, America’s Promise (TA) Coach, SKL Associates

Share and Seek! Grantees will break-up by industry area and share one challenge their program is experiencing. Fellow grantees will offer practical “how to” applications to address the challenge, providing each participant with viable solutions and next steps.

**Success Factors: What to Work on in Year 4?**

*Bruce Rankin*, America’s Promise TA Coach, PPM Associates

*Jan Bray*, America’s Promise TA Coach, Bray Strategies

Grantees will have an opportunity to discuss their progress and challenges in the context of the America’s Promise Success Factors. Facilitators will help grantees create a list of action items related to their challenges to help them achieve their goals in the final year of the grant.

**2:00 – 2:20 P.M. Break**

CAFETERIA AND CARD SHOP ARE LOCATED ON THE 6TH FLOOR
SNACK SHOP IS ON THE 4TH FLOOR

**2:20 – 3:20 P.M. Breakouts (For All Participants)**

**Using Work-based Learning Strategies to Support H-1B Career Pathways**

*Elizabeth Brown*, SWFI TA Coach, Mathematica

Grantees will learn about a range of work-based learning (WBL) strategies and have an opportunity to discuss challenges and solutions related to using those strategies to engage employers in WBL and place participants in WBL opportunities.

**Don’t Just Say it, Show it! Using Program Results to Build Stakeholder Relationships**

*Michael Laidlaw*, America’s Promise TA Coach, SKL Associates

*Kenneth Laryea*, The WorkPlace, SWFI

*Amy Meyer*, United Way of Central Iowa, America’s Promise

*Lyle Neumann*, America’s Promise TA Coach, High Impact Partners

*Nordia Savage*, The WorkPlace, SWFI

This session will introduce different techniques to demonstrate program results and outcomes in a visual format that can be used for outreach to stakeholders. Grantees will have the opportunity to engage in peer-to-peer discussions to start planning to use your own dashboards and outreach tools.

**3:20 – 3:40 P.M. Break**

CAFETERIA AND CARD SHOP ARE LOCATED ON THE 6TH FLOOR
SNACK SHOP IS ON THE 4TH FLOOR
3:40 – 4:40 P.M.  
**SMALL GROUP GRANTEE MEETINGS**

**SWFI ONLY**

**PEER PROBLEM-SOLVING GROUP ACTIVITY**

SWFI grantees will provide short (one-minute) updates on their current grant goals and corresponding activities to meet those goals. Grantees will then be paired with other grantees to problem solve current challenges.

**AMERICA’S PROMISE ONLY**

**SMALL GROUPS IN ACTION**

**Group #1 TA Coaches: Amanda Kosty and Mike Laidlaw**  
- Employ Milwaukee, Inc.
- Illinois Manufacturing Excellence Center
- Monroe Community College
- New River/Mount Rogers Workforce Investment Area Consortium Board
- RF-CUNY
- United Way of Central Iowa

**Group #2 TA Coaches: Angela Baker and Jan Bray**  
- Delaware Technical Community College
- Grand Rapids Community College
- Montgomery College
- West Virginia Higher Education Policy Commission

**Group #3 TA Coaches: Bruce Rankin, Kelly Banks, and Lyle Neumann**  
- City of Springfield, Workforce Investment System
- MiraCosta College
- SE Michigan Community Alliance
- Tecumseh Area Partnership, Inc.
- University of Alabama at Birmingham
- Workforce Alliance of South Central Kansas, Inc.

**Group #4 TA Coaches: Erika Humphrey and John Dyer**  
- Alamo Colleges
- CareerSource Brevard
- Florida State College at Jacksonville
- Greater Memphis Alliance for a Competitive Workforce
- Rhode Island Governor’s Workforce Board
- Worksystems, Inc

5:00 – 6:00 P.M.  
**NETWORKING AFTER HOURS**

**THE ALIBI**

237 2ND ST NW
DAY TWO

THURSDAY, NOVEMBER 14, 2019

8:00 A.M.  REGISTRATION OPENS

Please arrive no later than 8:15 a.m. to go through security and gain entrance to the building. Registration will be open until 3:00 p.m.

8:30 – 9:40 A.M.  PERFORMANCE TRENDS AND PROGRAM ACCOMPLISHMENTS  

CÉSAR E. CHÁVEZ AUDITORIUM

Monica E. Antonio, ETA/USDOL  
Kevin Mauro, High Impact Partners  
Kristen Milstead, ETA/USDOL  
Gregory Scheib, ETA/USDOL

This session will review the performance trends for both the America’s Promise and Strengthening Working Families Initiative programs. We will explore program data and see what it tells about the impact of our grants in the communities we serve, and celebrate the accomplishments of these two programs!

9:40 – 10:00 A.M.  NETWORKING BREAK

CAFETERIA AND CARD SHOP ARE LOCATED ON THE 6TH FLOOR  
SNACK SHOP IS ON THE 4TH FLOOR

10:00 A.M. – 2:30 P.M.  PERFORMANCE REPORTING HELP DESK  

C-4526

(20-minute slots, by appointment only)

One-on-one technical assistance on performance reporting for grantees. Grantees sign up for a 20-minute time slot at the registration desk.

10:00 – 11:00 A.M.  DEEP DIVE ON SUSTAINABILITY  

SWFI ONLY

SUSTAINABILITY BREAKOUT GROUPS  

N-4437-AB

SWFI grantees will participate in a team-based problem solving activity. Grantees will brainstorm on how they might develop sustainable practices in their own communities based on topics discussed during the plenary session on sustainability.
Grantees will participate in peer-to-peer sharing of tips and strategies to help your program continue to be viable and successful after the grant funding ends. Grantees will leave this workshop with action items to implement their sustainability plan.

Grantees should bring a copy of their written sustainability plan or the Sustainability Check List that they have started filling out. Blank copies of the Checklist will be available.

**11:00 – 11:20 A.M.  NETWORKING BREAK**

**Effective Employer Engagement Showcase**

Elizabeth Brown, SWFI TA Coach, Mathematica (Facilitator)

Jenny Bolte, New River/Mount Rogers Workforce Development Board, America’s Promise

Darcy Brouillette, Vermont Technical College, SWFI

Danielle Calaway, Vermont Technical College, SWFI

Marty Holliday, New River/Mount Rogers Workforce Development Board, America’s Promise

Ruth Mazara, Moore Community House, SWFI

Grantees will meet in small groups with AP and SWFI grantees that have implemented promising practices for engaging employers. These grantees will give short presentations and then answer questions on their employer engagement strategies.

**You’re Hired! Getting Participants to the Finish Line**

Amanda Kosty, America’s Promise TA Coach (Moderator)

John Berardi, CareerSource Brevard, America’s Promise

Hilary Valentine, Delaware Technical Community College, America’s Promise

Amelia Youngstrom, Action for Boston Community Development, SWFI

This panel discussion will focus on job placement and tracking, and participant retention. Panelists will discuss challenges they have faced in these areas, share how they addressed these challenges, and offer advice to other grantees with similar concerns. This will be an interactive session, and grantees will have the opportunity to ask questions.

**12:20 – 1:30 P.M.  LUNCH (ON YOUR OWN)**

Participants are encouraged to have lunch in the cafeteria and use this time to meet with USDOL staff and network with other grantees. Tables will be reserved in the cafeteria with signs. Participants are responsible for their own food and beverage.
1:30 – 2:30 P.M.  
**CLOSEOUT AND GRANTS MANAGEMENT**

CÉSAR E. CHÁVEZ AUDITORIUM

*Adrian Barrett*, Federal Project Officer, ETA/USDOL  
*Avery Malone*, Grant Officer, ETA/USDOL  
*Meron Assefa*, Grant Officer, ETA/USDOL

Grants Management staff will discuss the grant recipient responsibilities during the closeout process, discuss the list of personnel involved to finalize and close the grant, explain what is required in a Grant Closeout Package, and discuss common issues. There will also be a discussion on what is required for a period of performance extension.

**This session is also being broadcast as a webinar.**

2:30 – 3:00 P.M.  
**CLOSING PLENARY: WRAP-UP**

CÉSAR E. CHÁVEZ AUDITORIUM

*Monica E. Antonio*, ETA/USDOL  
*Gregory Scheib*, ETA/USDOL