

# Executive Summary

## H-1B Performance Reporting Orientation 3.0

01/15/2020

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*This Webinar in the Scaling Apprenticeship (SA) Performance Reporting orientation series covers in detail the technical aspects of reporting participant data accurately for the Quarterly Performance Report. Specifically, it provides information on:*

- *An overview of SA performance reporting*
- *The format and structure of a data file*
- *How to create a comma-separated values “CSV” data file*
- *The edit check process in WIPS*
- *Resolving the different types of WIPS validation errors in your data file*
- *Tips for successful ongoing case management processes*
- *How the data file you submit is aggregated in WIPS*
- *How to read the QPR and compare it with the targets in your SOW*

*In addition, the Webinar provides quarterly progress reporting policy guidance for the quarter ending December 31, 2019 and includes a question and answer period.*

## Run of Show

<b>Agenda</b>	1:59
<b>Performance Reporting Overview and Policy Guidance</b>	2:35
• H-1B Reporting Requirements	3:19
• Reporting Requirements for Quarter Ending 12/31/2019	3:58
• Reminders and Announcements about the QNR and QPR	4:40
<b>Creating a Data File</b>	8:56
• Data File Format and Technical Requirements	10:58
<b>WIPS and Data Files</b>	17:34
• Accessing WIPS	17:40
• Uploading a Data File and the Edit Check Process	21:16
• Checking and Correcting Errors in the Report	22:54
<b>Data Validation and Resolving File Errors</b>	28:24
• Steps for Data Validation	28:35
• Common Format and Valid Values Errors	32:32
• Logic Validation Rules Samples	34:00
<b>Quarterly Performance Report (QPR) Form</b>	40:28
• WIOA Primary Indicators of Performance and SSNs	42:17
• Crosswalk: SA Real-Time Outcomes and H-1B QPR	46:21
• H-1B QPR Aggregations	48:17
<b>Next Steps and Q &amp; A</b>	54:30